

# PLEASE POST

## RIVER VALLEY SCHOOL DISTRICT INTERNAL/EXTERNAL POSTING

**Position:** Special Education Teacher  
(Resource Room)

**Location:** Three Oaks Elementary

**Job Summary:** To plan, organize and implement an elementary classroom learning environment that guides and encourages students to develop and fulfill their academic potential. To promote and encourage positive relationships with students, parents and staff members. Work is performed under the supervision of the Principal and assisted by the Special Education Coordinator.

**Qualifications and other requirements** – To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed below are representative of the knowledge, skill, and/or ability required:

- ✓ Has a valid Michigan Teaching Certificate with a major in Special Education
- ✓ Has certificate endorsement in Learning Disabilities (*preferred*)
- ✓ Must meet highly qualified status as required by NCLB
- ✓ Has demonstrated experience working with elementary students (*preferred*)
- ✓ Ability to communicate effectively both orally and in writing
- ✓ Ability to foster a collaborative and effective working relationship with others
- ✓ Ability to read and interpret professional literature and reports
- ✓ Ability to utilize and implement relevant technology

**Essential functions of the job include but are not limited to the following:**

- ✓ Reliable, regular, and punctual on-site attendance is required to perform the essential functions, duties, and responsibilities of a teacher.
- ✓ Develop lesson plans and classroom activities to provide appropriate individual and group instruction to accommodate the needs of all students.
- ✓ Establish and maintain standards of pupil behavior to achieve an effective learning atmosphere.
- ✓ Develop and implement appropriate intervention strategies for students that are struggling in class.
- ✓ Provide appropriate supervision to students and any volunteers in all settings (e.g. classroom, hallways, and field trips).
- ✓ Work in a collaborative manner with colleagues to promote school-wide student achievement.
- ✓ Create and maintain a safe and attractive learning environment.
- ✓ Using assistive technology devices to increase, maintain, or improve the capabilities of students with impairments.
- ✓ Communicating, consulting, and collaborating with parents/guardians, paraprofessionals, general educators, administrators, and human services personnel.
- ✓ Developing, implementing, and evaluating individualized education programs.
- ✓ Planning, organizing, scheduling, and conducting individualized education program team meetings, including parental and student participation.
- ✓ Preparing students with disabilities for transitions consisting of preschool to elementary through post-secondary environments.
- ✓ Any other duties that may be assigned.

**Physical requirements of the job** – While performing the duties of this job, the employee is frequently required to sit, stand, walk, talk, hear, read, operate a computer or other learning devices, reach with hands or arms, and may occasionally push or lift up to 50 lbs such as boxes of books and AV carts. The job requires the employee to be directly responsible for safety and well-being of other people.

**ALL INTERESTED APPLICANTS** must apply through the Hire Enterprise Online Application System:  
[https://ats4.searchsoft.net/ats/app\\_login?COMPANY\\_ID=JA000561](https://ats4.searchsoft.net/ats/app_login?COMPANY_ID=JA000561)

Please upload your letter of interest, resume, reference letters, transcripts, and other pertinent information directly to your application.

Posting – Special Education Teacher

Questions may be directed to:

Patrick Zuccala, Three Oaks Principal at (269) 756-9050 or email [pzuccala@rivervalleyschools.org](mailto:pzuccala@rivervalleyschools.org)

Michelle Sykora, Special Education Coordinator at (269) 756-9541, Ext. 1101 or email [msykora@rivervalleyschools.org](mailto:msykora@rivervalleyschools.org)

**Date of Posting:** September 6, 2019

**Deadline Date:** Until Filled

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