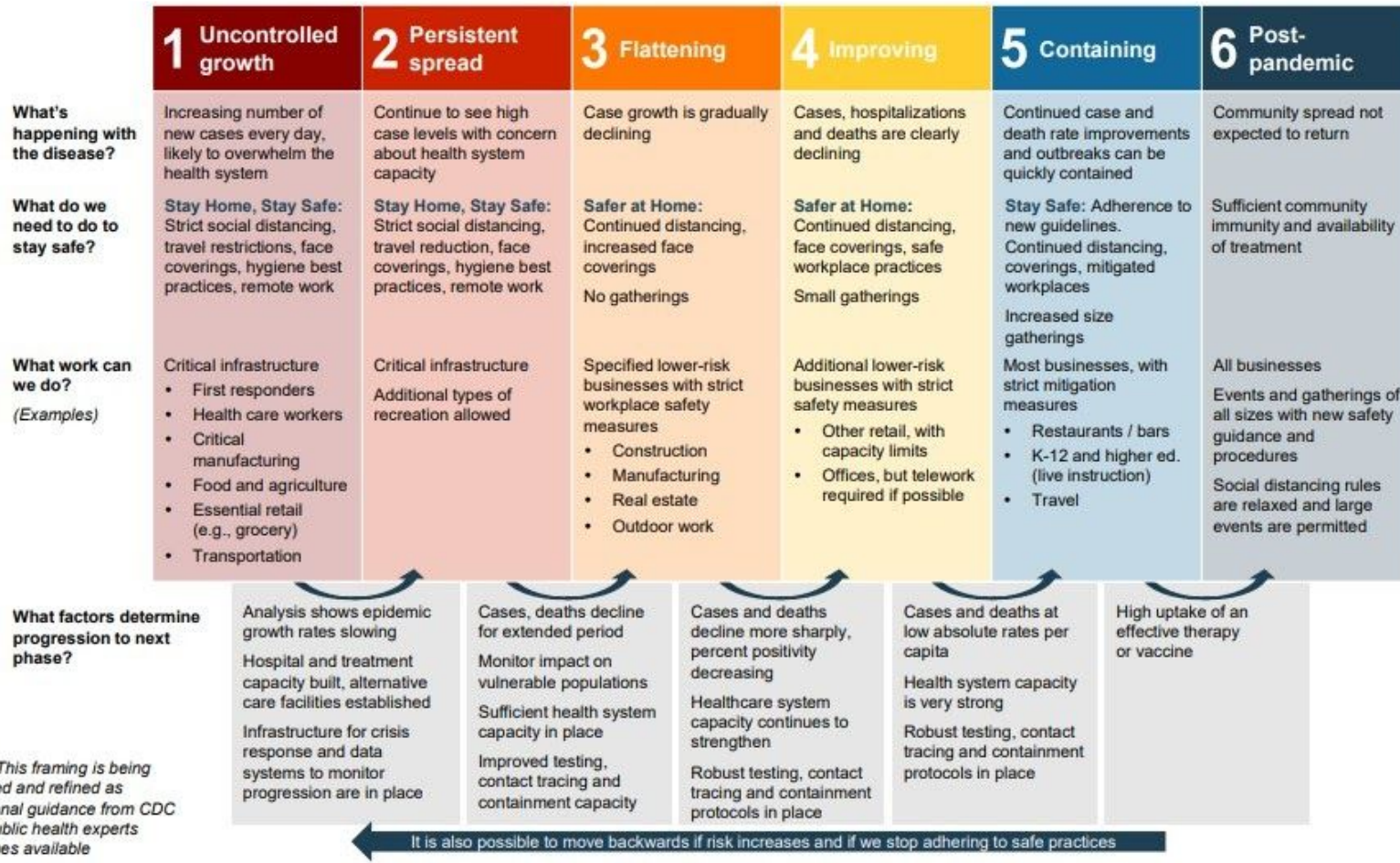


RIVER VALLEY MIDDLE HIGH SCHOOL 2020 - 2021 SCHOOL REOPENING PLANS

INTRODUCTION: River Valley Public Schools students will be asked to learn while the state of Michigan is under the MI Safe Start Plan during the 2020 - 2021 school year. Berrien County's phase designation will impact the learning format that can be offered to students at River Valley Middle High School during the academic calendar and the designated phase may change throughout the school year. Below is a broad comparison chart to assist families in comparing the nature of each phase's learning plan at River Valley Middle High School.

	PHASE 3	PHASE 4	PHASE 5
LEARNING FORMAT	FULL REMOTE LEARNING (SCHOOL BUILDING CLOSED TO PUBLIC)	DAILY IN PERSON LEARNING WITH STRINGENT SAFETY PROTOCOLS OR VIRTUAL STREAMING PLAN (SEMESTER COMMITMENT)	DAILY IN PERSON LEARNING WITH PROACTIVE SAFETY PROTOCOLS OR VIRTUAL STREAMING PLAN (SEMESTER COMMITMENT)
CLASS TRANSITIONS	N/A (STUDENTS WILL ATTEND SCHOOL REMOTELY)	STUDENTS WILL TRANSITION BETWEEN CLASSES WITH AN EXTENDED PASSING PERIOD TO ACCOUNT FOR SAFETY PROTOCOLS AND SOCIAL DISTANCING IN HALLWAYS.	STUDENTS WILL TRANSITION BETWEEN CLASSES WITH AN EXTENDED PASSING PERIOD TO ACCOUNT FOR SAFETY PROTOCOLS AND SOCIAL DISTANCING IN HALLWAYS.
PERSONAL PROTECTION EQUIPMENT	N/A (STUDENTS WILL ATTEND SCHOOL REMOTELY)	FACE MASKS REQUIRED (SCHOOL WILL PROVIDE FREE MASKS IF DESIRED) AND SOCIAL DISTANCING FACILITATED	FACE MASKS OPTIONAL BUT STRONGLY RECOMMENDED (SCHOOL WILL PROVIDE FREE MASKS IF DESIRED) AND SOCIAL DISTANCING FACILITATED
FOOD SERVICE	FOOD DISTRIBUTION WILL FOLLOW GUIDELINES PUT FORTH IN ANY EXECUTIVE ORDER IN PLACE AT THE TIME	CONTACTLESS BREAKFAST AND CONTACTLESS HOT LUNCH OPTIONS WILL BE AVAILABLE FOR PURCHASE SOCIAL DISTANCING WILL BE IN PLACE DURING FOOD SERVICE TIMES	CONTACTLESS BREAKFAST AND CONTACTLESS HOT LUNCH OPTIONS WILL BE AVAILABLE FOR PURCHASE SOCIAL DISTANCING WILL BE IN PLACE DURING FOOD SERVICE TIMES
TRANSPORTATION	N/A (STUDENTS WILL ATTEND SCHOOL REMOTELY).	BUS ROUTES PROVIDED (MASKS REQUIRED ON BUS)	BUS ROUTES PROVIDED (MASKS OPTIONAL ON BUS)
ATHLETICS & EXTRACURRICULAR ACTIVITIES	NO ATHLETICS MAY OCCUR EXTRA CURRICULAR ACTIVITIES ARE SUSPENDED	ATHLETICS MAY OCCUR WITH STRINGENT SAFETY PROTOCOLS EXTRACURRICULAR ACTIVITIES CAN MEET REMOTELY	ATHLETICS MAY OCCUR WITH PROACTIVE SAFETY PROTOCOLS EXTRACURRICULAR ACTIVITIES CAN MEET REMOTELY
ALTERNATIVE ONLINE OPTION FOR 2020-2021 SCHOOL YEAR	REMOTE LEARNING PLAN IN PLACE FOR ALL STUDENTS	OPTION FOR REMOTE LEARNING VIA RIVER VALLEY VIRTUAL STREAMING PLAN	OPTION FOR REMOTE LEARNING VIA RIVER VALLEY VIRTUAL STREAMING PLAN

MI SAFE START PLAN



Note: This framing is being updated and refined as additional guidance from CDC and public health experts becomes available

RIVER VALLEY PUBLIC SCHOOLS RETURN TO LEARNING

River Valley Middle High School

Phase Three: Fall 2020 Reopening Plan

Full Time Remote Learning

(No Masks Required - Students Learning Remotely)

RIVER VALLEY REMOTE LEARNING



Remote Learning Schedule - ALL Students Learning Remotely

Start	End	Class
9:00	9:30	1st Hour
9:45	10:15	2nd Hour
10:30	11:00	3rd Hour
11:15	11:45	4th Hour
11:45	12:15	Lunch
12:15	12:45	5th Hour
1:00	1:30	6th Hour

- All Students will attend their courses according to the above daily schedule.
- Office hours will be available outside of the “school day” which is between 9:00 am and 1:30 pm.
- Students will be required to attend each period by logging into the stream for each daily session unless instructed otherwise by the teacher.

***This schedule will be in use during the first week of school prior to in-person learning.

Remote Learning - Communication:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Check email daily for updates and announcements from the school's staff.● Monitor students' assignments, assessments, and grades in the district provided learning management system (Schoology/PowerSchool). Grades can be checked in PowerSchool.● Communicate general inquiries to staff members using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses.● Contact the MHS office immediately with questions regarding the use of the district provided technology or issues/concerns with the district provided technology. <p>Students:</p> <ul style="list-style-type: none">● Attend daily virtually live-streamed lessons following the virtual school day schedule for all classes.<ul style="list-style-type: none">○ Students must attend a min of three live-streamed classes per week for each enrolled course.● Communicate questions and concerns immediately to staff members using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses.● Participate in virtual meetings with staff as scheduled by the teacher.● Contact the MHS office immediately with questions regarding the use of the district provided technology or issues/concerns with the district provided technology.● If not able to participate virtually, students must complete requirements in the paper packets issued by all teachers by the provided deadlines.	<p>Professional Staff:</p> <ul style="list-style-type: none">● Post a course description on the school website - listed in our course catalogue.● Post a course syllabus on the district provided learning management system (Schoology) that outlines remote learning policies and expectations.● Post daily announcements, directions, and reminders using the district provided learning management system (Schoology).● Post assignment and assessment due dates on the district provided learning management system's (Schoology) online calendar.● Respond to student and parent/guardian inquiries as soon as possible.● For all non-virtual students receiving paper materials, weekly packets must be prepared to align with the above information as best as possible. <p>Administration:</p> <ul style="list-style-type: none">● Ensure all students and staff have access to a district provided laptop and charger.● Ensure all students have access to wifi internet service or paper materials.● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning.● Facilitate communication between students, parents/guardians, and professional staff.● Provide regular updates to students and parents/guardians regarding the status of the remote learning period and student progress.

Remote Learning - Assignments & Assessments:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Identify a dedicated workspace within the home that students can utilize to complete remote learning. ● Establish a home “school routine” to facilitate the successful completion of remote learning tasks before established deadlines. ● Ensure students have access to wifi internet service. <ul style="list-style-type: none"> ○ Contact the MHS office if unable to secure access to reliable, high speed internet service. ● Monitor students’ completion of daily remote learning assignments and assessments using the district provided learning management system (Schoology/PowerSchool). ● Encourage students to contact staff members with questions and concerns related to remote learning assignments or assessments. ● Non-virtual virtual parents must establish a way to monitor student progress with teaching staff. <p>Students:</p> <ul style="list-style-type: none"> ● Identify a dedicated workspace to complete remote learning. ● Follow the virtual live-streaming class schedule for each school day and attend a min of three class sessions per week for each course. ● Establish a “home school” routine to facilitate the successful completion of remote learning tasks before established deadlines. ● Login to the district-provided learning management system (Schoology) daily to attend live-streamed class sessions and complete all required assignments and assessments by established deadlines. ● Frequently check student email accounts for course announcements, directions, and reminders. ● Students receiving paper materials must complete all work prior to deadlines and keep current on all assignments and assessments. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● Stream and record daily online lessons that are engaging for students using a variety of pedagogical strategies and online practices. <ul style="list-style-type: none"> ○ Post lessons to the district provided learning management system (Schoology). ● Communicate assignment directions, content, and resources to students and parents/guardians using the district provided learning management system (Schoology). ● Follow the virtual live-streaming schedule daily during school hours for all classes. ● Distribute formative and summative assessments that measure student learning using the district provided learning management system (Schoology). ● Provide paper materials for students unable to participate virtually. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure all students and staff have access to a district provided laptop and charger. ● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning. ● Facilitate communication between students, parents/guardians, and professional staff. ● Provide regular updates to students and parents/guardians regarding the status of the remote learning period and student progress. ● Provide staff with professional development on how to best utilize the district provided learning management system (Schoology) ● Monitor student task completion and assist teachers when needed. ● Implement appropriate grading procedures and practices for the period of remote learning.

Remote Learning - Grades & Feedback

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Monitor students' course grades using PowerSchool and the Parent Portal.<ul style="list-style-type: none">○ Contact the MHS office if in need of assistance checking scores.● Encourage students to contact staff members with questions and concerns related to remote learning assignments or assessments.● When needed, communicate inquiries to staff using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses. Phone calls for non-virtual parents. <p>Students:</p> <ul style="list-style-type: none">● Login to the district provided learning management system (Schoology) daily and complete all required assignments and assessments by established deadlines.● Monitor course grades using the district provided learning management system (Schoology/PowerSchool).<ul style="list-style-type: none">○ Contact the MHS office if in need of assistance checking scores.● Use the district provided learning management system (Schoology/PowerSchool) or email to contact staff members with questions and concerns related to remote learning grades or missing/incomplete assignments.● Non-virtual students will communicate with teachers in the method determined at the beginning of the year.	<p>Professional Staff:</p> <ul style="list-style-type: none">● Provide formative feedback to students in relation to remote learning assignments using the district provided learning management system (Schoology/PowerSchool) and email.● Return remote learning assignments to provide formative feedback when applicable.● Grade summative assessments in a timely manner and provide feedback using the district provided learning management system (Schoology/PowerSchool).● Follow appropriate grading procedures and processes for the period of remote learning, as established by the administration. <p>Administration:</p> <ul style="list-style-type: none">● Develop appropriate grading procedures and practices for the period of remote learning.● Facilitate communication between students, parents/guardians, and professional staff.● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning.● Provide regular updates to students and parents/guardians regarding the students' progress during the period of remote learning.● Provide staff with professional development on how to best utilize the district provided learning management system (Schoology/PowerSchool).

Remote Learning - Meetings & Conferences:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">• Communicate general inquiries to professional staff using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses.• Participate in virtual meetings when requested by a staff member.• Notify the school if there is a personal technology barrier that would prevent participation in a virtual meeting prior to the scheduled appointment. <p>Students:</p> <ul style="list-style-type: none">• Participate in virtual meetings as requested by staff members. Phone-in when virtual is not possible.	<p>Professional Staff:</p> <ul style="list-style-type: none">• When invited, attend required virtual meetings using district provided technology.• When appropriate, organize virtual meetings and invite relevant participants electronically. <p>Administration:</p> <ul style="list-style-type: none">• Ensure parents/guardians understand how to participate in virtual meetings. Accommodate when technology issues arise.

Remote Learning - MHS Office

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Contact the MHS office if a student tests positive for COVID-19 during the period of remote learning. ● Contact the MHS office immediately to communicate issues/concerns with the district provided technology. ● Contact the MHS office if in need of assistance when monitoring students' grades in the district provided learning management system. <p>Students:</p> <ul style="list-style-type: none"> ● Contact the MHS office immediately to communicate issues/concerns with the district provided technology. ● Contact the MHS office if in need of assistance when monitoring students grades in the district provided learning management system. 	<p>MHS Office Staff:</p> <ul style="list-style-type: none"> ● Regularly respond to emails and monitor MHS office voicemail messages. ● Assist staff with tasks as directed by the administration. ● Track and monitor student attendance throughout the period of remote learning. <ul style="list-style-type: none"> ○ Ensure staff submit timely and accurate records. ○ Contact families in the event of absence to inquire regarding the nature of the absence from remote learning. ○ Share attendance information with appropriate staff members. ● Assist families who communicate issues/concerns with the district provide technology. ● Assist families who require help monitoring students' grades in the district provided learning management system. ● Generate and distribute regular updates regarding students' academic progress during the period of remote learning. <p>Administration:</p> <ul style="list-style-type: none"> ● Supervise MHS office staff and delegate tasks and projects to staff members as appropriate. ● Develop appropriate grading procedures and progress report practices for the period of remote learning. ● Facilitate communication between students, parents/guardians, and professional staff. ● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning. ● Provide regular updates to students and parents/guardians regarding the students' progress during the period of remote learning. ● Ensure all students and staff have access to a district provided laptop and charger. ● Ensure all students have access to wifi internet service.

Remote Learning - Food Service:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">• Food distribution will follow guidelines put forth in any executive order in place at the time.	<p>Administration:</p> <ul style="list-style-type: none">• Communicate how and when food distribution will take place.

After School - Athletics & Extracurricular Activities:

Student and Parent/Guardians Expectations	Staff Expectations:
<ul style="list-style-type: none">• No school sponsored athletic activities, practices, and events may occur during Phase Three. All school sponsored extracurricular activities are suspended during Phase Three.	<ul style="list-style-type: none">• No school sponsored athletic activities, practices, and events may occur during Phase Three. All school sponsored extracurricular activities are suspended during Phase Three.

RIVER VALLEY PUBLIC SCHOOLS RETURN TO LEARNING

River Valley Middle High School

Phase Four: Fall 2020 Reopening Plan

In Person Learning Daily With Stringent Safety Protocols

(Masks Required for Students and Staff)

IN PERSON LEARNING



Before School - Drop-off, Breakfast, & Supervision:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Conduct a daily student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absences should be reported to the MHS office. ● Only attempt to enter the school through the main office entrance. <ul style="list-style-type: none"> ○ Prioritize visits to minimize office visitor traffic. ○ No building access beyond the office will be permitted for visitors. ● Ensure successful transport of student to school: <ul style="list-style-type: none"> ○ Bus: Ensure students successfully board the bus. ○ Drop-off: Drop students off at Main Office Entrance. Do not drop-off students at school prior to 7:30 am. <p>Students (Bus Riders)</p> <ul style="list-style-type: none"> ● Sanitize hands and wear an approved face mask on the bus. ● Sit in an assigned seat on the bus for the duration of the trip. ● Adhere to all bus rules throughout the entire ride. ● Exit the bus when directed by the driver. ● Enter the building through the main entrance, continue to wear a face mask while in the building, and travel directly to students' lockers and then directly to their first hour classroom or the cafeteria for breakfast. <ul style="list-style-type: none"> ○ Middle school and high school students will rotate which cohort eats breakfast in the cafeteria on a weekly basis. ○ The group not eating in the cafeteria will eat in their first hour if they choose to eat breakfast. ● Sanitize hands when entering the homeroom classroom, sit at the assigned seat, and eat breakfast (if applicable) until class starts. <p>Students (Car Drop-off)</p> <ul style="list-style-type: none"> ● Enter the building through the main office entrance. ● Follow above procedures for bus riders once students enter the building. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● Complete daily online screening process prior to entry into the building. ● Wear a mask at all times while in the building. ● Report to designated supervisory locations by no later than 7:30 am if applicable. ● Supervise hallways and classrooms to ensure students are reporting immediately to first hour classrooms or cafeteria. Ensure students are not congregating in hallways or common spaces. ● Contact the MHS office if a student is observed to have a fever or COVID-19 related symptoms. <p>Bus Drivers:</p> <ul style="list-style-type: none"> ● Wear a mask at all times while students are on the school bus. ● Provide student riders with reminders of school bus expectations and safety guidelines. ● Report repeated expectation violators to the MHS office for disciplinary consequences. ● Ensure the bus is disinfected following the completion of each route using cleaning and disinfecting protocols. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure designated doors are propped open for arrival at 7:30 am. ● Ensure adequate supervision is provided in drop-off locations, entrances, hallways, and homeroom classrooms. ● Ensure proper signage is installed in hallways and common areas to promote social distancing and quality hygiene. ● Provide expectations, communications and reminders. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators. ● Ensure designated student entry doors are closed after arrival at 8:00 am.

During School - Instructional Time (The Classroom):

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Conduct a student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absences should be reported to the MHS office.● Discourage students from sharing items and food at school. <p>Students:</p> <ul style="list-style-type: none">● Wear a mask at all times.● Do not share personal items or food with other students.● Transition between classrooms at the end of each period.<ul style="list-style-type: none">○ Release from classrooms with staff permission on a staggered basis to avoid clustering at doorways.○ When possible, stay to the right when traveling down hallways.● Sit in an assigned seat and practice social distancing from peers whenever possible.● Clean desks and seats at the conclusion of each class before transitioning.	<p>Professional Staff:</p> <ul style="list-style-type: none">● Wear a mask at all times while in the instructional space.● Ensure classroom desks are organized into forward facing rows and are arranged in a manner that provides adequate distance from other students.● Ensure students maintain distance whenever possible.● Eliminate shared classroom materials that cannot be disinfected between individual uses.● Keep the classroom door and windows open (weather permitting) to maximize airflow and reduce the number of touches to door handles.● Facilitate time for students to disinfect their desks and chairs prior to each classroom transition.● Issue restroom passes when requested by students in a staggered manner to limit clustering.● Provide expectation communications and reminders to students.● Report repeated expectation violators to the MHS office for disciplinary consequences.● Dismiss students from class in a staggered manner to prevent clustering at doorways. <p>Administration:</p> <ul style="list-style-type: none">● Ensure classroom furniture is physically distanced.● Ensure proper signage is installed in classrooms to promote social distancing and quality hygiene.● Ensure classrooms are disinfected between transition periods.● Ensure supplies are readily available for custodians and teaching staff.● Provide expectations, communications and reminders.● Provide expectation violation warnings to students and parents/guardians.● Issue disciplinary consequences for repeated expectation violators.

During School - Hallways, Lockers, & Common Areas:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Encourage students to utilize social distancing practices and wear masks properly while at school. ● Check to ensure students only bring necessary items to school. ● Provide students with a transparent reusable water bottle. <ul style="list-style-type: none"> ○ Water fountains will not be available for student use. ○ Water filling stations will be turned on. <p>Students:</p> <ul style="list-style-type: none"> ● Wear a mask at all times. ● Report To first hour upon arrival to school or cafeteria for breakfast. ● Carry a transparent reusable water bottle throughout the day as water fountains will not be available for use (water filling stations will still be turned on). ● Adhere to all expectations in the MHS Student Handbook and Code of Conduct. ● Follow all signage directions in the hallways and common areas. ● When possible, stay to the right when traveling down hallways and using stairs. ● Students may not share lockers or personal items/food with other students. <ul style="list-style-type: none"> ○ When a student is using a locker next to yours, wait for him/her to get their items and leave before going to your locker. Provide social distance space while you wait. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● Supervise hallways during transition periods to ensure students are reporting immediately to assigned classrooms. Ensure students are not congregating in hallways or common spaces. ● Supervise bathrooms to ensure a maximum of two students are in the bathroom at a time. ● Permit students to carry backpacks between classes to limit clustering in the hallways during transitions. ● Provide students with permission to visit their assigned lockers on a staggered basis to prevent clustering and promote social distancing. ● Provide expectation communications and reminders to students. ● Report repeated expectation violators to the MHS office for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure classroom doors are propped open to reduce the possibility of contact transmission during transition periods. ● Ensure adequate supervision is provided in all hallways and common areas during transition periods. ● Ensure proper signage is installed in hallways and common areas to promote social distancing and quality hygiene. ● Provide expectation communications and reminders to students. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators. ● Supervise the cleanliness of all hallways, lockers, and common areas.

During School - MHS Office & Medical Isolation Room:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Conduct a student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absence should be reported to the MHS office. ● Only attempt to enter MHS through the main office entrance. <ul style="list-style-type: none"> ○ Parents/guardians must wear a mask to enter the MHS office. ● Prioritize visits to minimize office visitor traffic. No building access beyond the MHS office will be permitted to visitors. ● Ensure emergency contact information is up to date in the event the MHS office staff needs to contact a parent/guardian. ● Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit COVID-19 symptoms. ● Read all email and SMS text communications from the MHS office regularly. <ul style="list-style-type: none"> ○ Respond to messages promptly when appropriate. <p>Students:</p> <ul style="list-style-type: none"> ● Wear a mask at all times. ● Use designated entrances and exits doors when visiting the MHS office to limit cross traffic or bottle necking when traveling. ● Follow social distancing guidelines when in the MHS office. ● Wear a school provided surgical grade mask when exhibiting a fever or other COVID-19 symptoms. 	<p>Professional Staff (MHS Office Staff):</p> <ul style="list-style-type: none"> ● Wear a mask at all times while in the school building. ● Ensure the MHS office workspace is kept clean. Sanitize common surfaces regularly throughout the day. ● Ensure social distancing protocols are followed whenever possible. ● Isolate any student who possesses a fever of 100°F and/or COVID-19 related symptoms in the designated isolation area in the MHS office. <ul style="list-style-type: none"> ○ Contact sick students' parents/guardians and facilitate student pick-up from school. ○ Contact administration immediately to notify them of illness. ● Ensure the designated isolation area is disinfected by a custodian immediately after the space is vacated by the ill student. ● Ensure doors to the designated isolation area are open to minimize the use of door handles to ensure maximum airflow to the area when not in use. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure protective barriers are available as needed in the MHS office to protect employees that are working in the MHS office and/or isolation area. ● Ensure proper signage is installed in the MHS office and medical isolation room to promote social distancing and quality hygiene. ● Ensure regular cleaning and disinfecting takes place in the MHS office and medical isolation area. ● Ensure seating areas are properly physically distanced in the MHS office. ● Ensure the medical isolation room is properly supervised when in use.

During School - Lunch Service:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Teach students healthy and hygienic eating habits.● No visitors will be permitted to eat lunch with students.● Celebratory, shared food deliveries will not be permitted during lunch service (ie: birthday treats). <p>Students::</p> <ul style="list-style-type: none">● Report immediately to the designated lunch service areas. When possible, stay to the right when traveling down hallways.<ul style="list-style-type: none">○ If bringing a packed lunch, report immediately to the designated seating area.○ If purchasing lunch, follow social distancing guidelines while waiting for lunch distribution in the designated service area.● Wear a mask while traveling in hallways and do not stop at lockers without permission.<ul style="list-style-type: none">○ Students may carry backpacks to the eating area.● Sanitize hands and sit in designated assigned seats during lunch service.● Do not share food with peers during lunch.● Request permission to leave the eating area and utilize the restroom.● Stay seated during the duration of the lunch period.● Students may take off masks to eat while seated.● No courtyard use or gym use will be provided at lunch.● When finished with your food, stay seated and wait for the trash can to be wheeled by to dispose of your waste. Do not get up and dispose of your waste on your own.● Dismiss from lunch when directed by the staff supervisor.	<p>Professional Staff (Supervisory Duty):</p> <ul style="list-style-type: none">● Supervise designated eating areas to ensure students are social distancing during lunch service.● Wear a face mask while circulating around designated eating areas.<ul style="list-style-type: none">○ Social distance from students as much as possible.● Provide expectation communications and reminders to students.● Report repeated expectation violators to the MHS office for disciplinary consequences.● Monitor and issue passes for restroom use during lunchtime.● Dismiss students from lunch service using a staggered dismissal method to ensure social distancing occurs at the end of lunch. <p>Professional Staff (Lunch Break):</p> <ul style="list-style-type: none">● Dismiss students from the classroom (if applicable) in a staggered fashion to prevent clustering at doorways and encourage social distancing in the hall.● Monitor the hallway area outside of classrooms to ensure students do not congregate after dismissal and travel directly to lunch.● Wear a mask while traveling in the hallway and wash hands prior to eating lunch. Sanitize the eating location prior to the start of lunch.● Staff may take off masks to eat lunch.● Social distance with colleagues while eating lunch during designated lunch break.● If allowing students in your classroom during lunch, no more than eight students can be allowed in the classroom and social distancing must take place as well as sanitation of all surfaces after eating. <p>Cafeteria Staff:</p> <ul style="list-style-type: none">● Wear masks during food preparation and while serving all meals to students and staff. When possible, stay behind protective barriers.● Clean and disinfect serving areas and tables between high school and middle school lunch.● Serve all food to students.<ul style="list-style-type: none">○ Students will not self-serve any food items.○ No à la carte options will be offered to students.

	<p>Administration:</p> <ul style="list-style-type: none"> • Ensure that there is enough seating provided to ensure social distancing can be practiced. Develop additional eating areas as needed to permit social distancing.. • Ensure that the doors to designated lunch service and eating area doors are propped open by the start of lunch service. • Ensure adequate supervision is provided in all lunch service areas. • Ensure proper signage is installed in hallways, lunch service areas, and eating areas to promote social distancing and quality hygiene. • Provide expectation communications and reminders to students. • Provide expectation violation warnings to students and parents/guardians. • Issue disciplinary consequences for repeated expectation violators. • Supervise the cleanliness of all eating locations during lunch service.
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During School - Meetings & Conferences:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> • Communicate general inquiries to professional staff using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses. • Participate in virtual meetings when requested by the MHS staff. • Notify the school if there is a personal technology barrier that would prevent participation in a virtual meeting prior to the scheduled appointment. . <p>Students:</p> <ul style="list-style-type: none"> • Participate in virtual meetings as requested by parents/guardians or school staff. • Wear a mask when attending in person meetings with staff members. • Follow all social distancing protocols when meeting with a staff member at school. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> • When invited, attend required virtual meetings using district provided technology. • Wear a mask when attending in person meetings with staff members and/or students. • Follow all social distancing protocols when meeting with staff members and/or students. <p>Administration:</p> <ul style="list-style-type: none"> • Ensure parents/guardians understand how to participate in virtual meetings. • Ensure social distancing guidelines are followed when in person meetings are held between students and staff. • Ensure furniture and seating options permit social distancing throughout the building.

During School - Restrooms

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Teach students healthy and hygienic restroom habits. <p>Students:</p> <ul style="list-style-type: none">● Wear a mask at all times.● Obtain staff member permission to travel to the restroom during instructional time.● Follow all signage in the hallways, common areas, and restrooms.● Social distance while in the restroom as much as possible.● A maximum of two students in the communal restrooms is allowed. Please wait socially distanced if two students are already in the restroom.● Students are required to wash hands prior to leaving the restroom.	<p>Professional Staff:</p> <ul style="list-style-type: none">● Assist in the supervision of restrooms, hallways, and common areas during transition times.● Issue restroom passes to students when requested during instructional time.<ul style="list-style-type: none">○ When possible, stagger the use of the restroom to avoid clustering.● Provide expectation communications and reminders to students.● Report repeated expectation violators to the MHS office for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none">● Ensure proper signage is installed in restrooms to promote social distancing and quality hygiene.● Provide expectation communications and reminders to students.● Provide expectation violation warnings to students and parents/guardians.● Issue disciplinary consequences for repeated expectation violators.● Supervise the cleanliness of all restrooms.

After School - Pick-up & Bus Transportation:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">• Ensure students understand how they are supposed to travel home at the end of each day. <p>Students (Bus Riders):</p> <ul style="list-style-type: none">• Wear a mask after dismissal when traveling to the outdoor bus lines. Exit the building through the main entrance.• Practice social distancing while lining up for the bus.• Sanitize hands and wear a face mask on the bus.• Sit in an assigned seat on the bus for the duration of the trip.• Adhere to all bus rules throughout the entire ride.• Deposit school issued masks in the return basket when exiting the bus.• Exit the bus when directed by the driver. <p>Students (Car Pick-up):</p> <ul style="list-style-type: none">• Wear a mask after dismissal when traveling to the car pick up area and waiting to be picked-up by a parent/guardian.• Students may be picked up at the North end of the building.• Adhere to social distancing guidelines in the hallways and outdoors while waiting for parents/guardians.	<p>Professional Staff:</p> <ul style="list-style-type: none">• Wear a mask at all times.• Supervise hallways, bus lines, and exit to ensure students are not congregating in common areas and are following social distancing guidelines. <p>Administration:</p> <ul style="list-style-type: none">• Ensure designated doors are propped open for dismissal.• Ensure designated doors are closed after dismissal.• Ensure adequate supervision is provided in pick-up locations and bus lines.• Ensure proper signage is installed to promote social distancing and quality hygiene.• Provide expectations, communications and reminders.• Provide expectation violation warnings to students and parents/guardians.• Issue disciplinary consequences for repeated expectation violators.

After School - Athletics:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Communicate general inquiries to coaching staff using the district provided contact information for the coaching staff. ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Adhere to athletic competition spectator guidelines. <ul style="list-style-type: none"> ○ Large scale indoor spectator events are suspended. (Parents/guardians not permitted to watch in person) ○ Large scale outdoor spectator or stadium events are <u>limited to 100 people</u>. People not part of the same household must maintain six feet of distance from one another. ● Wear a face mask and maintain six feet of social distancing at all times while viewing athletic activities, practices, and competitions. ● Follow all posted signage at athletic venues/facilities and utilize designated entry and exit points to avoid clustering. <p>Students:</p> <ul style="list-style-type: none"> ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Complete the RV Athletics COVID-19 Daily Monitoring Form upon arrival for in person activities, practices, or competitions. ● Upon arrival at the athletic venue, report directly to the designated check-in area that has been established by the coaching staff. ● Maintain a minimum of six feet of social distancing at all times while checking in and at all workouts. ● Utilize proper hand hygiene techniques before and after every activity, practice, or competitions. ● Utilize athletic equipment as directed by the coaching staff and help disinfect equipment as directed by the coaching staff. ● Designate a clearly marked water bottle for individual use. No sharing of this equipment will be permitted. ● Do not utilize handshakes, fist bumps, and other unnecessary non-athletic contact during activities, practices, or competitions. ● If school sponsored transportation is provided to or from an event, face masks must be worn during transport on the bus. 	<p>Coaching Staff:</p> <ul style="list-style-type: none"> ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Wear a face mask and maintain six feet of social distancing at all times while supervising/coaching athletic activities, practices, and competitions. ● Provide expectation communications and reminders to students and parents/guardians as applicable. ● Report repeated expectation violators to the RV athletic director for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure designated doors are propped open for activities, practices, and competitions. ● Ensure designated doors are closed after dismissal. ● Ensure adequate supervision is provided at athletic events. ● Ensure proper signage is installed to promote social distancing and quality hygiene. ● Provide expectations, communications and reminders. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators.

After School - Extracurricular Activities:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Be aware of which clubs/activities students are participating in remotely. <ul style="list-style-type: none"> ○ Available non-athletic extracurricular activities will be expected to occur online when possible in Phase Four. ● Ensure students understand how they are supposed to travel home at the end of each day. ● Communicate general inquiries related to extracurricular activities to the staff advisor using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses. ● Identify a dedicated workspace within the home that students can utilize to complete tasks and activities related to the extracurricular activity. ● Ensure students have access to wifi internet service. <ul style="list-style-type: none"> ○ Contact the MHS office if unable to secure access to reliable, high speed internet service. ● Encourage students to contact staff advisors with questions and concerns related to specific extracurricular activities. <p>Students:</p> <ul style="list-style-type: none"> ● Participate in available clubs/activities that are being offered remotely. <ul style="list-style-type: none"> ○ Available non-athletic extracurricular activities will be expected to occur online when possible in Phase Four. ● Communicate general inquiries related to extracurricular activities to the staff advisor using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses. 	<p>Staff Advisors:</p> <ul style="list-style-type: none"> ● Facilitate approved, school sponsored non-athletic extracurricular activities online when possible. ● Wear a mask at all times while at the school building. ● Post extra curricular announcements, directions, and reminders using the predetermined mode of communication for the group. ● Respond to student and parent/guardian inquiries as soon as possible. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure all students and staff have access to a district provided laptop and charger. ● Ensure all students have access to wifi internet service. ● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning. ● Facilitate communication between students, parents/guardians, and staff advisors.

RIVER VALLEY PUBLIC SCHOOLS RETURN TO LEARNING

River Valley Middle High School

Phase Five: Fall 2020 Reopening Plan

In Person Learning Daily With Strong Safety Protocols

(Masks Optional for Students and Staff)



Before School - Drop-off, Breakfast, & Supervision:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Conduct a daily student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absences should be reported to the MHS office. ● Only attempt to enter the school through the main office entrance. <ul style="list-style-type: none"> ○ Prioritize visits to minimize office visitor traffic. ○ No building access beyond the office will be permitted for visitors. ● Ensure successful transport of student to school: <ul style="list-style-type: none"> ○ Bus: Ensure students successfully board the bus. ○ Drop-off: Drop students off at Main Office Entrance. Do not drop-off students at school prior to 7:30 am. <p>Students (Bus Riders)</p> <ul style="list-style-type: none"> ● Sanitize hands and wear an approved face mask on the bus. ● Sit in an assigned seat on the bus for the duration of the trip. ● Adhere to all bus rules throughout the entire ride. ● Exit the bus when directed by the driver. ● Enter the building through the main entrance, continue to wear a face mask while in the building, and travel directly to students' lockers and then directly to their first hour classroom or the cafeteria for breakfast. <ul style="list-style-type: none"> ○ Middle school and high school students will rotate which cohort eats breakfast in the cafeteria on a weekly basis. ○ The group not eating in the cafeteria will eat in their first hour if they choose to eat breakfast. ● Sanitize hands when entering the homeroom classroom, sit at the assigned seat, and eat breakfast (if applicable) until class starts. <p>Students (Car Drop-off)</p> <ul style="list-style-type: none"> ● Enter the building through the main office entrance. ● Follow above procedures for bus riders once students enter the building. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● Complete daily online screening process prior to entry into the building. ● wear a mask at all times (strongly recommended) while in the building. ● Report to designated supervisory locations by no later than 7:30 am if applicable. ● Supervise hallways and classrooms to ensure students are reporting immediately to first hour classrooms or cafeteria. Ensure students are not congregating in hallways or common spaces. ● Contact the MHS office if a student is observed to have a fever or COVID-19 related symptoms. <p>Bus Drivers:</p> <ul style="list-style-type: none"> ● wear a mask at all times (strongly recommended) while students are on the school bus. ● Provide student riders with reminders of school bus expectations and safety guidelines. ● Report repeated expectation violators to the MHS office for disciplinary consequences. ● Ensure the bus is disinfected following the completion of each route using cleaning and disinfecting protocols. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure designated doors are propped open for arrival at 7:30 am. ● Ensure adequate supervision is provided in drop-off locations, entrances, hallways, and homeroom classrooms. ● Ensure proper signage is installed in hallways and common areas to promote social distancing and quality hygiene. ● Provide expectations, communications and reminders. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators. ● Ensure designated student entry doors are closed after arrival at 8:00 am.

During School - Instructional Time (The Classroom):

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Conduct a student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absences should be reported to the MHS office.● Discourage students from sharing items and food at school. <p>Students:</p> <ul style="list-style-type: none">● wear a mask at all times (strongly recommended).● Do not share personal items or food with other students.● Transition between classrooms at the end of each period.<ul style="list-style-type: none">○ Release from classrooms with staff permission on a staggered basis to avoid clustering at doorways.○ When possible, stay to the right when traveling down hallways.● Sit in an assigned seat and practice social distancing from peers whenever possible.● Clean desks and seats at the conclusion of each class before transitioning.	<p>Professional Staff:</p> <ul style="list-style-type: none">● wear a mask at all times (strongly recommended) while in the instructional space.● Ensure classroom desks are organized into forward facing rows and are arranged in a manner that provides adequate distance from other students.● Ensure students maintain distance whenever possible.● Eliminate shared classroom materials that cannot be disinfected between individual uses.● Keep the classroom door and windows open (weather permitting) to maximize airflow and reduce the number of touches to door handles.● Facilitate time for students to disinfect their desks and chairs prior to each classroom transition.● Issue restroom passes when requested by students in a staggered manner to limit clustering.● Provide expectation communications and reminders to students.● Report repeated expectation violators to the MHS office for disciplinary consequences.● Dismiss students from class in a staggered manner to prevent clustering at doorways. <p>Administration:</p> <ul style="list-style-type: none">● Ensure classroom furniture is physically distanced.● Ensure proper signage is installed in classrooms to promote social distancing and quality hygiene.● Ensure classrooms are disinfected between transition periods.● Ensure supplies are readily available for custodians and teaching staff.● Provide expectations, communications and reminders.● Provide expectation violation warnings to students and parents/guardians.● Issue disciplinary consequences for repeated expectation violators.

During School - Hallways, Lockers, & Common Areas:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Encourage students to utilize social distancing practices and wear masks properly while at school. ● Check to ensure students only bring necessary items to school. ● Provide students with a transparent reusable water bottle. <ul style="list-style-type: none"> ○ Water fountains will not be available for student use. ○ Water filling stations will be turned on. <p>Students:</p> <ul style="list-style-type: none"> ● wear a mask at all times (strongly recommended). ● Report To first hour upon arrival to school or cafeteria for breakfast. ● Carry a transparent reusable water bottle throughout the day as water fountains will not be available for use (water filling stations will still be turned on). ● Adhere to all expectations in the MHS Student Handbook and Code of Conduct. ● Follow all signage directions in the hallways and common areas. ● When possible, stay to the right when traveling down hallways and using stairs. ● Students may not share lockers or personal items/food with other students. <ul style="list-style-type: none"> ○ When a student is using a locker next to yours, wait for him/her to get their items and leave before going to your locker. Provide social distance space while you wait. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● Supervise hallways during transition periods to ensure students are reporting immediately to assigned classrooms. Ensure students are not congregating in hallways or common spaces. ● Supervise bathrooms to ensure a maximum of two students are in the bathroom at a time. ● Permit students to carry backpacks between classes to limit clustering in the hallways during transitions. ● Provide students with permission to visit their assigned lockers on a staggered basis to prevent clustering and promote social distancing. ● Provide expectation communications and reminders to students. ● Report repeated expectation violators to the MHS office for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure classroom doors are propped open to reduce the possibility of contact transmission during transition periods. ● Ensure adequate supervision is provided in all hallways and common areas during transition periods. ● Ensure proper signage is installed in hallways and common areas to promote social distancing and quality hygiene. ● Provide expectation communications and reminders to students. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators. ● Supervise the cleanliness of all hallways, lockers, and common areas.

During School - MHS Office & Medical Isolation Room:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Conduct a student wellness check, including temperature, prior to sending a student to school. Students with a temperature over 100°F should stay home and absence should be reported to the MHS office. ● Only attempt to enter MHS through the main office entrance. <ul style="list-style-type: none"> ○ Parents/guardians must wear a mask to enter the MHS office. ● Prioritize visits to minimize office visitor traffic. No building access beyond the MHS office will be permitted to visitors. ● Ensure emergency contact information is up to date in the event the MHS office staff needs to contact a parent/guardian. ● Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit COVID-19 symptoms. ● Read all email and SMS text communications from the MHS office regularly. <ul style="list-style-type: none"> ○ Respond to messages promptly when appropriate. <p>Students:</p> <ul style="list-style-type: none"> ● wear a mask at all times (strongly recommended). ● Use designated entrances and exits doors when visiting the MHS office to limit cross traffic or bottle necking when traveling. ● Follow social distancing guidelines when in the MHS office. ● Wear a school provided surgical grade mask when exhibiting a fever or other COVID-19 symptoms. 	<p>Professional Staff (MHS Office Staff):</p> <ul style="list-style-type: none"> ● wear a mask at all times (strongly recommended) while in the school building. ● Ensure the MHS office workspace is kept clean. Sanitize common surfaces regularly throughout the day. ● Ensure social distancing protocols are followed whenever possible. ● Isolate any student who possesses a fever of 100°F and/or COVID-19 related symptoms in the designated isolation area in the MHS office. <ul style="list-style-type: none"> ○ Contact sick students' parents/guardians and facilitate student pick-up from school. ○ Contact administration immediately to notify them of illness. ● Ensure the designated isolation area is disinfected by a custodian immediately after the space is vacated by the ill student. ● Ensure doors to the designated isolation area are open to minimize the use of door handles to ensure maximum airflow to the area when not in use. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure protective barriers are available as needed in the MHS office to protect employees that are working in the MHS office and/or isolation area. ● Ensure proper signage is installed in the MHS office and medical isolation room to promote social distancing and quality hygiene. ● Ensure regular cleaning and disinfecting takes place in the MHS office and medical isolation area. ● Ensure seating areas are properly physically distanced in the MHS office. ● Ensure the medical isolation room is properly supervised when in use.

During School - Lunch Service:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Teach students healthy and hygienic eating habits. ● No visitors will be permitted to eat lunch with students. ● Celebratory, shared food deliveries will not be permitted during lunch service (ie: birthday treats). <p>Students::</p> <ul style="list-style-type: none"> ● Report immediately to the designated lunch service areas. When possible, stay to the right when traveling down hallways. <ul style="list-style-type: none"> ○ If bringing a packed lunch, report immediately to the designated seating area. ○ If purchasing lunch, follow social distancing guidelines while waiting for lunch distribution in the designated service area. ● Wear a mask while traveling in hallways and do not stop at lockers without permission. <ul style="list-style-type: none"> ○ Students may carry backpacks to the eating area. ● Sanitize hands and sit in designated assigned seats during lunch service. ● Do not share food with peers during lunch. ● Request permission to leave the eating area and utilize the restroom. ● Stay seated during the duration of the lunch period. ● Students may take off masks to eat while seated. ● No courtyard use or gym use will be provided at lunch. ● When finished with your food, stay seated and wait for the trash can to be wheeled by to dispose of your waste. Do not get up and dispose of your waste on your own. ● Dismiss from lunch when directed by the staff supervisor. 	<p>Professional Staff (Supervisory Duty):</p> <ul style="list-style-type: none"> ● Supervise designated eating areas to ensure students are social distancing during lunch service. ● Wear a face mask while circulating around designated eating areas. <ul style="list-style-type: none"> ○ Social distance from students as much as possible. ● Provide expectation communications and reminders to students. ● Report repeated expectation violators to the MHS office for disciplinary consequences. ● Monitor and issue passes for restroom use during lunchtime. ● Dismiss students from lunch service using a staggered dismissal method to ensure social distancing occurs at the end of lunch. <p>Professional Staff (Lunch Break):</p> <ul style="list-style-type: none"> ● Dismiss students from the classroom (if applicable) in a staggered fashion to prevent clustering at doorways and encourage social distancing in the hall. ● Monitor the hallway area outside of classrooms to ensure students do not congregate after dismissal and travel directly to lunch. ● Wear a mask while traveling in the hallway and wash hands prior to eating lunch. Sanitize the eating location prior to the start of lunch. ● Staff may take off masks to eat lunch. ● Social distance with colleagues while eating lunch during designated lunch break. ● If allowing students in your classroom during lunch, no more than eight students can be allowed in the classroom and social distancing must take place as well as sanitation of all surfaces after eating. <p>Cafeteria Staff:</p> <ul style="list-style-type: none"> ● Wear masks during food preparation and while serving all meals to students and staff. When possible, stay behind protective barriers. ● Clean and disinfect serving areas and tables between high school and middle school lunch.

	<ul style="list-style-type: none"> ● Serve all food to students. <ul style="list-style-type: none"> ○ Students will not self-serve any food items. ○ No à la carte options will be offered to students. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure that there is enough seating provided to ensure social distancing can be practiced. Develop additional eating areas as needed to permit social distancing.. ● Ensure that the doors to designated lunch service and eating area doors are propped open by the start of lunch service. ● Ensure adequate supervision is provided in all lunch service areas. ● Ensure proper signage is installed in hallways, lunch service areas, and eating areas to promote social distancing and quality hygiene. ● Provide expectation communications and reminders to students. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators. ● Supervise the cleanliness of all eating locations during lunch service.
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During School - Meetings & Conferences:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Communicate general inquiries to professional staff using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses. ● Participate in virtual meetings when requested by the MHS staff. ● Notify the school if there is a personal technology barrier that would prevent participation in a virtual meeting prior to the scheduled appointment. . <p>Students:</p> <ul style="list-style-type: none"> ● Participate in virtual meetings as requested by parents/guardians or school staff. ● Wear a mask when attending in person meetings with staff members. ● Follow all social distancing protocols when meeting with a staff member at school. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> ● When invited, attend required virtual meetings using district provided technology. ● Wear a mask when attending in person meetings with staff members and/or students. ● Follow all social distancing protocols when meeting with staff members and/or students. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure parents/guardians understand how to participate in virtual meetings. ● Ensure social distancing guidelines are followed when in person meetings are held between students and staff. ● Ensure furniture and seating options permit social distancing throughout the building.

During School - Restrooms

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> • Teach students healthy and hygienic restroom habits. <p>Students:</p> <ul style="list-style-type: none"> • wear a mask at all times (strongly recommended). • Obtain staff member permission to travel to the restroom during instructional time. • Follow all signage in the hallways, common areas, and restrooms. • Social distance while in the restroom as much as possible. • A maximum of two students in the communal restrooms is allowed. Please wait socially distanced if two students are already in the restroom. • Students are required to wash hands prior to leaving the restroom. 	<p>Professional Staff:</p> <ul style="list-style-type: none"> • Assist in the supervision of restrooms, hallways, and common areas during transition times. • Issue restroom passes to students when requested during instructional time. <ul style="list-style-type: none"> ◦ When possible, stagger the use of the restroom to avoid clustering. • Provide expectation communications and reminders to students. • Report repeated expectation violators to the MHS office for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none"> • Ensure proper signage is installed in restrooms to promote social distancing and quality hygiene. • Provide expectation communications and reminders to students. • Provide expectation violation warnings to students and parents/guardians. • Issue disciplinary consequences for repeated expectation violators. • Supervise the cleanliness of all restrooms.

After School - Pick-up & Bus Transportation:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">• Ensure students understand how they are supposed to travel home at the end of each day. <p>Students (Bus Riders):</p> <ul style="list-style-type: none">• Wear a mask after dismissal when traveling to the outdoor bus lines. Exit the building through the main entrance.• Practice social distancing while lining up for the bus.• Sanitize hands and wear a face mask on the bus.• Sit in an assigned seat on the bus for the duration of the trip.• Adhere to all bus rules throughout the entire ride.• Deposit school issued masks in the return basket when exiting the bus.• Exit the bus when directed by the driver. <p>Students (Car Pick-up):</p> <ul style="list-style-type: none">• Wear a mask after dismissal when traveling to the car pick up area and waiting to be picked-up by a parent/guardian.• Students may be picked up at the North end of the building.• Adhere to social distancing guidelines in the hallways and outdoors while waiting for parents/guardians.	<p>Professional Staff:</p> <ul style="list-style-type: none">• wear a mask at all times (strongly recommended).• Supervise hallways, bus lines, and exit to ensure students are not congregating in common areas and are following social distancing guidelines. <p>Administration:</p> <ul style="list-style-type: none">• Ensure designated doors are propped open for dismissal.• Ensure designated doors are closed after dismissal.• Ensure adequate supervision is provided in pick-up locations and bus lines.• Ensure proper signage is installed to promote social distancing and quality hygiene.• Provide expectations, communications and reminders.• Provide expectation violation warnings to students and parents/guardians.• Issue disciplinary consequences for repeated expectation violators.

After School - Athletics:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none"> ● Communicate general inquiries to coaching staff using the district provided contact information for the coaching staff. ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Adhere to athletic competition spectator guidelines. <ul style="list-style-type: none"> ○ Large scale indoor spectator events are suspended. (Parents/guardians not permitted to watch in person) ○ Large scale outdoor spectator or stadium events are <u>limited to 100 people</u>. People not part of the same household must maintain six feet of distance from one another. ● Wear a face mask and maintain six feet of social distancing at all times while viewing athletic activities, practices, and competitions. ● Follow all posted signage at athletic venues/facilities and utilize designated entry and exit points to avoid clustering. <p>Students:</p> <ul style="list-style-type: none"> ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Complete the RV Athletics COVID-19 Daily Monitoring Form upon arrival for in person activities, practices, or competitions. ● Upon arrival at the athletic venue, report directly to the designated check-in area that has been established by the coaching staff. ● Maintain a minimum of six feet of social distancing at all times while checking in and at all workouts. ● Utilize proper hand hygiene techniques before and after every activity, practice, or competitions. ● Utilize athletic equipment as directed by the coaching staff and help disinfect equipment as directed by the coaching staff. ● Designate a clearly marked water bottle for individual use. No sharing of this equipment will be permitted. ● Do not utilize handshakes, fist bumps, and other unnecessary non-athletic contact during activities, practices, or competitions. ● If school sponsored transportation is provided to or from an event, face masks must be worn during transport on the bus. 	<p>Coaching Staff:</p> <ul style="list-style-type: none"> ● Comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS). ● Wear a face mask and maintain six feet of social distancing at all times while supervising/coaching athletic activities, practices, and competitions. ● Provide expectation communications and reminders to students and parents/guardians as applicable. ● Report repeated expectation violators to the RV athletic director for disciplinary consequences. <p>Administration:</p> <ul style="list-style-type: none"> ● Ensure designated doors are propped open for activities, practices, and competitions. ● Ensure designated doors are closed after dismissal. ● Ensure adequate supervision is provided at athletic events. ● Ensure proper signage is installed to promote social distancing and quality hygiene. ● Provide expectations, communications and reminders. ● Provide expectation violation warnings to students and parents/guardians. ● Issue disciplinary consequences for repeated expectation violators.

After School - Extracurricular Activities:

Student and Parent/Guardians Expectations	Staff Expectations:
<p>Parents/Guardians:</p> <ul style="list-style-type: none">● Be aware of which clubs/activities students are participating in remotely.<ul style="list-style-type: none">○ Available non-athletic extracurricular activities will be expected to occur online when possible in Phase Four.● Ensure students understand how they are supposed to travel home at the end of each day.● Communicate general inquiries related to extracurricular activities to the staff advisor using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses.● Identify a dedicated workspace within the home that students can utilize to complete tasks and activities related to the extracurricular activity.● Ensure students have access to wifi internet service.<ul style="list-style-type: none">○ Contact the MHS office if unable to secure access to reliable, high speed internet service.● Encourage students to contact staff advisors with questions and concerns related to specific extracurricular activities. <p>Students:</p> <ul style="list-style-type: none">● Participate in available clubs/activities that are being offered remotely.<ul style="list-style-type: none">○ Available non-athletic extracurricular activities will be expected to occur online when possible in Phase Four.● Communicate general inquiries related to extracurricular activities to the staff advisor using the district provided learning management system (Schoology/PowerSchool) or teachers' email addresses.	<p>Staff Advisors:</p> <ul style="list-style-type: none">● Facilitate approved, school sponsored non-athletic extracurricular activities online when possible.● wear a mask at all times (strongly recommended) while at the school building.● Post extra curricular announcements, directions, and reminders using the predetermined mode of communication for the group.● Respond to student and parent/guardian inquiries as soon as possible. <p>Administration:</p> <ul style="list-style-type: none">● Ensure all students and staff have access to a district provided laptop and charger.● Ensure all students have access to wifi internet service.● Ensure all district provided programs and applications are functioning properly throughout the period of remote learning.● Facilitate communication between students, parents/guardians, and staff advisors.