

PLEASE POST

RIVER VALLEY SCHOOL DISTRICT INTERNAL/EXTERNAL POSTING

The following position is currently available:

- Position:** **Part-time Staff Assistant – Summer School**
July 8-August 8 (*every Monday, Tuesday, Wednesday, Thursday*)
Three Oaks Campus
- Compensation:** \$12.50 per hour for 1st year summer school staff assistant
\$15.00 per hour for 2nd year and beyond summer school staff assistant
- Qualifications:** **Required**
All paraprofessionals hired for a Title I supported program must have a secondary school diploma or its recognized equivalent and one of the following:
- A. Completed two (2) years study at an institution of higher education; or
 - B. Obtained at least an associate degree; or
 - C. Met a rigorous standard of quality and demonstrate through formal State or local academic assessment of knowledge and the ability to assist in instructing, reading, writing, and mathematics; or b) reading readiness, writing readiness, and mathematics readiness as appropriate.

Preferred

- Has experience working in a school setting
- Has the experience of supervising students and being responsible for their safety
- Has experience working with school-age children

Duties

- Assist in upholding and enforcing school rules
- Work with individual student or small groups to conduct interventions as deemed necessary for student learning
- Keep the teachers informed of student progress or non-progress of individual students
- Assist in supervising students in your charge both inside and outside the classroom
- Perform other duties assigned by supervisor
- Maintain confidentiality of information

Application: Send a letter of interest to:

Heidi Lee Clark
Chikaming Elementary
269 426-4204
hclark@rivervalleyschools.org

Patrick Zuccala
Three Oaks Elementary
269 756-9050
pzuccala@rivervalleyschools.org

Date of Posting: March 28, 2019

Deadline Date: April 22, 2019

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Web, Internal, RVEA

www.rivervalleyschools.org