

River Valley Board of Education
RIVER VALLEY SCHOOL DISTRICT
15480 Three Oaks Road
Three Oaks, Michigan 49128
www.rivervalleyschools.org

Regular Meeting – RV Middle/High School Library
Monday, January 28, 2019 @ 7:00 p.m.

Minutes

Members Present: Jennifer Alderink, Phillip Bender, Michael Ehlert, Gail Freehling, John Pawlik, Vickie Wagner, David Whitlow

Members Absent: None

Administrators Present: Superintendent William Kearney, Business Manager Brian Brown, Chikaming Principal Heidi Clark, and Three Oaks Principal Patrick Zuccala

1.0 Call to Order

The meeting was called to order at 7:00 p.m. by President Pawlik.

2.0 Pledge of Allegiance

President Pawlik led the audience in the Pledge of Allegiance.

President Pawlik rescheduled agenda Item 6.2 Strategic Plan Report (with Jack Temsey) for February.

3.0 CONSENT AGENDA

3.1 Approval of Agenda as Presented

Approved the agenda for the January 28, 2019 regular Board meeting.

3.2 Approve Regular Meeting Minutes of December 17, 2018 (Open & Closed Session)

Approved regular meeting minutes (open & closed session).

3.3 Approve Special Meeting Minutes of December 17, 2018

Approved special meeting minutes.

3.4 Approve Special Meeting Minutes of January 7, 2019 (Open & Closed Session)

Approved special meeting minutes (open & closed session).

3.5 Approval of General Legal Counsel and Independent Auditor for the District

Approved the use of Thrun Law Firm, P.C. as General Legal Counsel and the firm of Kruggel Lawton CPAs as Independent Auditors.

3.6 Approve 2019-20 Board Meeting Schedule

Approved Board meeting schedule.

3.7 Approve Selection and Designation of Depositories for School Funds

Approved the following institutions as designated bank depositories:

Chemical Bank Shoreline, Three Oaks, Michigan
Fifth Third Bank, Three Oaks, Michigan
Honor Credit Union, St. Joseph, Michigan
Horizon Bank, Three Oaks, Michigan
Michigan Liquid Asset Fund Plus, Lansing, Michigan
United Federal Credit Union, Stevensville, Michigan
Berrien Community Foundation, St. Joseph, Michigan.

3.8 Approve Individuals Authorized to Sign Checks, Contracts, and Agreements

Authorized the Superintendent and Business Manager to sign checks, contracts, and agreements for 2019.

3.9 Approve Authorization for Electronic Fund Transfers and Assign Electronic Transfer Officer

Authorized electronic fund transfers and assigned the Business Manager as Electronic Transfer Officer.

3.10 Approval of IRS Mileage Rate for 2019

Approved the 2019 IRS rate of 58 cents per mile.

3.11 Approval of Cooperative Agreements

Approved cooperative purchasing agreements with the following:

Hospital Purchasing (HPS)
MSBO Bus Purchasing
National Joint Powers Alliance (NJPA)
REMC
School Specialty

3.12 Approve Superintendent Evaluation Calendar and Timelines

Approved evaluation calendar and timelines.

Moved by Wagner, supported by Bender, to approve the consent agenda for January 28, 2019 regular Board meeting as presented. All Ayes. Motion carried.

4.0 Recognize Staff Retirement

The Board recognized Middle High School Athletics/Media Secretary, Linda Flick for her 25 years of service to the district. Mrs. Flick was not in attendance.

5.0 Recognition of School Board Members

Superintendent Kearney took the opportunity, during School Board Recognition Month, to recognize members of the River Valley Board of Education for their service.

6.0 Presentations**6.1 School Resource Officer Position**

Chikaming Township Chief of Police, Todd Taylor, and Officer, Paige Holtz, provided a PowerPoint presentation highlighting the following:

- benefits of having a School Resource Officer on campus
- required training
- roles of a School Resource Officer (enforcer of the law, the educator, emergency preparedness advocate, student mentor, community advocate) and their responsibilities

Chief of Police, Todd Taylor, proposed the school district cover 70% of the officer's wages and benefits (estimate \$45,023.09) and the Township cover 30% (estimate \$19,295.61) increasing the Police budget by \$10,000.

Discussion followed. Board action will be taken at the next regular scheduled meeting.

6.2 Strategic Plan Report

The Strategic Plan Report, with Jack Temsey, has been rescheduled for February.

7.0 Reports

7.1 Principals

The Elementary Principals updated the Board on various activities/events occurring in their buildings. They also provided an update on student achievement.

Discussion followed.

7.2 Superintendent

Superintendent Kearney updated the Board on topics discussed in the recent issue of School Law Notes.

8.0 Hearing of Persons Present

No public comment was offered.

9.0 Correspondence

Superintendent Kearney announced that the Board received correspondence from the following:

- Greg Morrow RE: Letter of Resignation (Teacher Assistant) – January 7, 2019
- Brittney Adams RE: Letter of Resignation (Girls' JV/Assistant Varsity Softball Coach) – January 13, 2019

10.0 Items for Board Action

10.1 Organization of the River Valley Board of Education

10.1.1 Election of Board of Education Officers

Nominations were called for the following:

President Bender nominated David Whitlow for the Office of President. No further nominations were made. The President closed nominations. Motion by Bender, supported by Pawlik, to elect Whitlow for the Office of President of the River Valley Board of Education for 2019. Motion carried. David Whitlow was elected President.

Vice President Ehlert nominated Vickie Wagner for the Office of Vice President. No further nominations were made. The President closed nominations. Motion by Ehlert, supported by Pawlik, to elect Vickie Wagner for the Office of Vice President of the River Valley Board of Education for 2019. Motion carried (6-0) – Wagner abstained. Vickie Wagner was elected Vice President.

Secretary Wagner nominated Michael Ehlert for the Office of Secretary. No further nominations were made. The President closed nominations. Motion by Wagner, supported by Bender, to elect Ehlert for the Office of Secretary of the River Valley Board of Education for 2019. Motion carried. Michael Ehlert was elected Secretary.

Treasurer Wagner nominated Phillip Bender for the Office of Treasurer. No further nominations were made. The President closed nominations. Motion by Wagner, supported by Pawlik, to elect Bender for the Office of Treasurer of the River Valley Board of Education for 2019. Motion carried. Phillip Bender was elected Treasurer.

10.1.2 Appoint a Board Member to Serve as Acting Secretary in the Absence of Elected Board Secretary

President Whitlow appointed Phillip Bender to serve as Acting Secretary in the absence of elected Board Secretary.

10.1.3 Appointment of Membership to Standing Board Committees

President Whitlow appointed individuals to the River Valley Board of Education Standing Committees.

10.1.3.1 Buildings & Grounds Committee

The following individuals were appointed to the Buildings and Grounds Committee:

Michael Ehlert – Chairperson
Jennifer Alderink
David Whitlow

10.1.3.2 Curricula/Policy Committee

The following individuals were appointed to the Curricula/Policy Committee:

Vickie Wagner – Chairperson
Jennifer Alderink
Phillip Bender

10.1.3.3 Finance Committee

The following individuals were appointed to the Finance Committee:

Phillip Bender – Chairperson
Michael Ehlert
John Pawlik

10.1.3.4 Personnel Committee

The following individuals were appointed to the Personnel Committee:

Gail Freehling – Chairperson
Vickie Wagner
David Whitlow

10.1.4 Appointment of Board Designated Hearing Officer

President Whitlow appointed himself to serve as the Board Designated Hearing Officer.

10.1.5 Appoint Negotiation Team Board Representatives

President Whitlow appointed himself and Jennifer Alderink to serve as Negotiation Team Board Representatives.

10.1.6 Appointment of Representative and Alternate to the Berrien/Cass County School Board Association

Phillip Bender was appointed representative and Michael Ehlert as alternate member to the Berrien/Cass County School Board Association.

10.1.7 Appointment of MASB Legislative Liaison and Alternate

Vickie Wagner was appointed MASB Legislative Liaison and Gail Freehling as the alternate member.

10.2 Approve the Accounts Payable Report for January 2019 and the Treasurer’s Report for December 2018

Moved by Wagner, supported by Freehling, to approve the Accounts Payable Report for January 2019 and the Treasurer’s Report for December 2018 as presented by the Business Manager. All Ayes. Motion carried.

10.3 Adopt Second Quarter Budget Resolution

Moved by Bender, supported by Alderink, to adopt the Second Quarter Budget Resolution as presented by the Business Manager. Roll Call Vote: Alderink – Aye, Bender – Aye, Ehlert – Aye, Freehling – Aye, Pawlik – Aye, Wagner – Aye, and Whitlow – Aye. Resolution adopted (7-0).

10.4 Adopt Administrative Guidelines and Board Policy Revisions

Moved by Wagner, supported by Ehlert, to adopt Volume 33, No. 1 Administrative Guidelines and Board Policy revisions as recommended by NEOLA, Superintendent, Curricula/Policy Committee. All Ayes. Motion carried.

10.5 Approve 2018-2023 Strategic Plan Report

Moved by Pawlik, supported by Bender, to defer consideration of approval of the 2018-2023 Strategic Plan as recommended by the Superintendent. All Ayes. Motion carried.

11.0 Items for Board Discussion**11.1 Budget Development and Adoption Calendar**

The Superintendent reviewed the tentative budget development and adoption calendar for fiscal year 2019-20.

Superintendent Kearney scheduled a Finance Committee meeting for Monday, February 11, 2019, to establish budget parameters for 2019-20 school year and review a preliminary draft budget.

11.2 Board Operating Procedures

Superintendent Kearney asked the Board to review the Board Operating Procedures and provide him with any recommended changes before the next Board meeting.

Board action will be taken at the next regular scheduled meeting.

11.3 Board Policy/Administrative Guidelines

The Superintendent recommended some additional district revisions for the following Policies/Administrative Guidelines:

- Policy 3131 Reduction and Recall of Teachers
- Guideline 5830 Student Fund-Raising
- Policy 6610 Student Activity Fund
- Guideline 6610A Student Activity Fund
- Guideline 6610B Procedure for Inactive Activity Accounts

Board action will be taken at the next regular scheduled meeting.

12.0 Adjournment

Motion by Wagner, supported by Pawlik, to adjourn the regular meeting for January 28, 2019 at 8:18 p.m. All Ayes. Motion carried.