

River Valley Board of Education
RIVER VALLEY SCHOOL DISTRICT
15480 Three Oaks Road
Three Oaks, Michigan 49128
www.rivervalleyschools.org

Regular Meeting – RV Middle/High School Library
Monday, July 24, 2017 @ 7:00 p.m.

Minutes

Members Present: Phillip Bender, Cheryl Capiak, Michael Ehlert, Fred Knutel, John Pawlik, David Whitlow

Members Absent: Vickie Wagner

Administrators Present: Superintendent William Kearney, Business Manager Brian Brown, and Elementary Principal Heidi Clark

1.0 Call to Order

The meeting was called to order at 7:00 p.m. by President Pawlik.

2.0 Pledge of Allegiance

President Pawlik led the audience in the Pledge of Allegiance.

3.0 CONSENT AGENDA

3.1 Approval of Agenda as Presented

Approved the agenda for the July 24, 2017 regular Board meeting.

3.2 Approve Regular Meeting Minutes of June 26, 2017

Approved regular meeting minutes.

3.3 Approve Superintendent's Monthly Travel Reimbursement Request

Approved Superintendent Kearney's travel reimbursement total of \$250.38 for July 5, 2017.

3.4 Approve Student Tuition Rates for 2017-18

Approved \$1.00 per student (with a request for release of resident district) for in-state tuition and \$2,500 per student for out-of-state.

3.5 Adopt MHSAA Membership Resolution for 2017-18

Adopted resolution.

Moved by Bender, supported by Knutel, to approve the consent agenda for July 24, 2017 regular Board meeting as presented. Roll Call Vote: Bender – Aye, Capiak – Aye, Knutel – Aye, Pawlik – Aye, and Whitlow – Aye. Motion carried (5-0).

Ehlert arrived at 7:02 p.m.

4.0 Reports

4.1 Superintendent

Superintendent Kearney updated the Board on School Law Notes and Fourth Marking Period Student Data Reports. Discussion followed.

4.2 Personnel Committee

Cheryl Capiak, Personnel Committee Chairperson, reported that the Committee met prior to the Board meeting on Monday, July 24, 2017. The Committee reviewed a recommendation to hire a Middle/High School Guidance Counselor.

5.0 Hearing of Persons Present

No public comment was offered.

6.0 Correspondence

Superintendent Kearney announced that the Board received correspondence from the following:

- Corina Wroblewski - Letter of Resignation – June 2017
- Paula Donner – Thank You Card – June 2017
- Kelsey Zielke – Letter of Resignation – July 2017

7.0 Items for Board Action**7.1 Approve the Accounts Payable Report for July 2017 and the Treasurer's Report for June 2017**

Moved by Whitlow, supported by Ehlert, to approve the Accounts Payable Report for July 2017 and the Treasurer's Report for June 2017 as presented by the Business Manager. All Ayes. Motion carried.

7.2 Adopt Second Step Elementary Counseling Program

Moved by Capiak, supported by Knutel, to adopt a Second Step elementary counseling program as recommended by the Superintendent. All Ayes. Motion carried.

7.3 Approve 2018 Eighth Grade Washington D.C. Trip Request

Moved by Bender, supported by Whitlow, to approve the 2018 eighth grade Washington D.C. trip request for June 18, 2018 through June 22, 2018. All Ayes. Motion carried.

7.4 Adopt Superintendent Evaluation Calendar and Timelines

Moved by Ehlert, supported by Knutel, to adopt the Superintendent Evaluation Calendar and Timelines as recommended by the Superintendent. All Ayes. Motion carried.

7.5 Adopt Board Policy 5630.01 – Student Seclusion and Restraint

Moved by Whitlow, supported by Bender, to adopt Board Policy 5630.01 – Student Seclusion and Restraint as recommended by NEOLA, Superintendent, and the Curriculum/Policy Committee. All Ayes. Motion carried.

7.6 Approve Recommendation to Hire a MHS Guidance Counselor

Moved by Capiak, supported by Knutel, to approve the employment of Mary Jagielski as recommended by the Middle/High School Principal and the Superintendent. All Ayes. Motion carried.

7.7 Approve 2017-18 Administrative Contract for Working Food Service Supervisor

Moved by Whitlow, supported by Capiak, to approve 2017-18 Administrative Contract for Working Food Supervisor, Jennifer Jones, as recommended by the Superintendent. All Ayes. Motion carried.

7.8 Approve the Disposal of Two School Buses

Whitlow questioned the trade-in value, price of scrap, and life expectancy of a bus.

Moved by Ehlert, supported by Knutel, to approve the disposal of two school buses as recommended by the Transportation Supervisor and the Superintendent. All Ayes. Motion carried.

8.0 Items for Board Discussion**8.1 "Alumni of Distinction" Award Program**

The Superintendent reviewed the "Alumni of Distinction" award program with the Board. Nominations for 2018 will be accepted until January 1, 2018. Honorees will be

recognized and awarded with a plaque at the 2018 Graduation Ceremony. Nominees will be accepted in the following categories: 1) professional achievement, 2) community service/volunteerism.

Selection will be based on the following criteria:

- Graduated from River Valley School District ten or more years from the date of nomination
- Demonstrates a high level of achievement in his/her category and has made significant contributions
- Exhibits leadership, character and service

Board action will be taken at the next regular scheduled meeting.

8.2 Cardiac Emergency Response Plans

The Board reviewed the Cardiac Emergency Response Plans for Chikaming, Three Oaks, and the Middle/High School. Board action will be taken at the next regular scheduled meeting.

8.3 Board Member Health Insurance

The Superintendent received a request from President Pawlik for participation in the district employee health insurance plan. The Superintendent recommended that the following protocols be implemented:

- The cost of insurance coverage is 100% paid by the Board member. District funds are not to be used to pay for a Board member's insurance coverage.
- The Board member must submit payment for the monthly premium by the 20th of each month.
- Payment will be placed in a dedicated Trust in Agency account.
- A check will be cut (for the Board member's premium) from the Trust in Agency account and submitted with the District's payment for the monthly MESSA invoice.
- The District will cancel the Board member's insurance coverage (effective the first of the month) if there are not enough funds in the Trust in Agency account to pay the premium. The District will not pay the Board member's premium and seek reimbursement.
- The District will cancel the Board member's insurance coverage when they are no longer serving as a Board member.

Board action will be taken at the next regular scheduled meeting.

The Superintendent scheduled a Finance Committee meeting for Monday, October 16, 2017 at 7:00 p.m. to review the 2016-17 District Audit Report with Kruggel Lawton Certified Public Accountants.

9.0 Adjournment

Moved by Capiak, supported by Bender, to adjourn the regular meeting for July 24, 2017 at 7:28 p.m. All Ayes. Motion carried.

David Whitlow, Secretary
River Valley Board of Education

DLW/bb