



River Valley Board of Education
RIVER VALLEY SCHOOL DISTRICT
15480 Three Oaks Road
Three Oaks, Michigan 49128
www.rivervalleyschools.org

Regular Meeting – RV Middle/High School Library
Monday, July 20, 2009 @ 7:00 p.m.

MINUTES

Members Present: William Farhat, Vickie Wagner, Michael Ehlert, J.C. German, Ronald Petro, Victoria Pfauth, Fred Knutel.

1.0 Call to Order

President Farhat called the meeting to order at 7:00 p.m.

2.0 Pledge of Allegiance: President Farhat led the audience in the Pledge of Allegiance.

3.0 Provide Oath of Office to Re-Elected Board Member – Vickie Wagner: District Business Manager Cheryl Capiak Administered the Oath of Office to Re-Elected Board Member Vickie Wagner.

4.0 Approval of Agenda as Presented: Moved by Petro, supported by Knutel, to approve the agenda as presented, with the following additions: Item 11.4 Required Signatures for Payroll and Accounts Payable under Items for Discussion Only.

5.0 Public Comment on Agenda: None.

6.0 Consider Approval of Regular Meeting Minutes of June 22, 2009: Moved by Pfauth, supported by Ehlert, to approve the Regular Meeting Minutes of June 22, 2009. All Ayes. Motion carried.

7.0 Board Committee Reports:

7.1 Personnel Committee: Chairperson Knutel reported that the Personnel Committee met on July 20, 2009 at 6:30 P.M. The following items were discussed:

- Review Recommendation to Hire Ms. Diane Balling for the position of Part-Time (.76) Special Education Teacher.
- Review Recommendation to Hire Mr. Mark Keel for the position of Part-Time Special Education Van Driver.
- Review Recommendation to Hire Ms. Donna Palen for the position of Part-Time Secretary (Three Oaks).
- Review Recommendation to Hire Ms. Jeanne Carter for the position of Part-Time Instructional Technology Facilitator/Resource Person/Technician.
- Review Recommendation to Hire Mr. Brad Williamson for the position of Boys' Soccer Coach.
- Review Recommendation to Hire Ms. Christine Hillman for the position of Program Director for River Valley Childcare.

8.0 Correspondence: None.

9.0 Old Business: None.

10.0 New Business:

10.1 Organization of the River Valley Board of Education for the 2009 – 2010 Fiscal Year.

10.1.1 Election of the Board of Education Officers:

- Moved by Farhat, supported by Wagner, to nominate J.C. German as Board President. All Ayes. Motion carried.

Newly elected President, J.C. German, requested that Mr. Farhat continue leading the rest of the meeting for the evening (with his input) and that he, Mr. German, would continue taking minutes for the evening as Acting Secretary.

- Moved by Petro, supported by Knutel, to nominate Michael Ehlert as Board Vice President. All Ayes. Motion carried.
- Moved by Wagner, supported by Ehlert, to nominate William Farhat as Board Secretary. All Ayes. Motion carried.
- Moved by German, supported by Wagner, to nominate Ronald Petro as Board Treasures. All Ayes. Motion carried.

10.1.2 Appointment of Membership to Standing Board Committees:

10.1.2.1 Buildings & Grounds Committee:

J.C German, Chairperson
Michael Ehlert
Ronald Petro

10.1.2.2 Curriculum/Policy Committee:

Vickie Wagner, Chairperson
Fred Knutel
Victoria Pfauth

10.1.2.3 Finance Committee:

Ronald Petro, Chairperson
Michael Ehlert
William Farhat

10.1.2.4 Personnel Committee:

Fred Knutel, Chairperson
J.C. German
Victoria Pfauth

10.1.3 Appointment of Representative and Alternate to the Berrien/Cass County School Board Association:

Fred Knutel – Representative
Ronald Petro – Alternate

10.1.4 Appointment of Board Designated Hearing Officer:

JC German

10.1.5 Selection and Designation of Bank Depositories:

Moved by Knutel, supported by Petro, to select the following:

Bank of America, St, Joseph, MI.
Berrien Teachers Credit Union, St. Joseph, MI.
Chase Bank, Bridgman, MI.
Chemical Bank Shoreline, Three Oaks, MI.
Fifth Third Bank, Three Oaks, MI.
Horizon Bank, Three Oaks, MI.
Michigan Liquid Asset Fund Plus, Lansing, MI.

All Ayes. Motion Carried.

10.1.6 Consider Approval of General Legal Counsel and Independent Auditor for District for 2009 – 2010:

Moved by Wagner, supported by Pfauth, to Approve Thrun Law Firm for the Districts General Legal Counsel for 2009-2010, and Schaffer & Layher Certified Public Accountants as the Districts Independent Auditing Firm for 2009-2010. All Ayes. Motion carried.

10.1.7 Appoint Board Member to Negotiations Team:

President elect German, recommended Mr. Farhat to continue serving on the Negotiations Team, and add Board Trustee Pfauth as a non-voting member. Mrs. Pfauth will replace Mr. Farhat on the Negotiations Team when the need arises.

10.1.8 Appointment of MASB Legislative Liaison and Alternate:

Fred Knutel – Representative
Victoria Pfauth – Alternate

- 10.2 Consider Approval to Purchase Replacement Refrigeration Storage Unit at River Valley Middle/High School:** Moved by Wagner, supported by Knutel, to purchase a new Refrigeration Storage Unit and cement pad. All Ayes. Motion carried.
- 10.3 Consider Approval of Student Tuition Rates for 2009 – 2010:** Moved by Wagner, supported by Ehlert, to approve the Tuition Rate for Out-Of State Students at \$2,500.00 for 2009-2010 school year. All Ayes. Motion carried.
- 10.4 Consider Approval of the Accounts Payable for July 2009 and the Treasurer's Report for June 2009:** Moved by Wagner, supported by Knutel, to approve the Accounts Payable for July 2009 and the Treasurer's Report for June 2009. All Ayes. Motion carried.
- 10.5 Consider Recommendation to Hire Part-Time Special Education Needs Driver:** Moved by Knutel, supported by Petro, to hire Mr. Mark Keel for this position. All Ayes. Motion carried.
- 10.6 Consider Recommendation to Hire Boys' Soccer Coach:** Moved by Petro, supported by Knutel, to hire Mr. Brad Williamson for this position. All Ayes. Motion carried.
- 10.7 Consider Recommendation to Hire Part-Time Special Education Teacher:** Moved by Wagner, supported by Ehlert, to hire Mrs. Diane Balling for this position. All Ayes. Motion carried.

- 10.8 Consider Recommendation to Hire Part-Time Instructional Technology Facilitator/Resource Person/Technician:** Moved by Ehlert, supported by Knutel, to hire Mrs. Jeanne Carter for this position. All Ayes. Motion carried.
- 10.9 Consider Recommendation to Hire Part-Time Three Oaks Secretary:** Moved by Petro, supported by Knutel, to hire Mrs. Donna Palen for this position. All Ayes. Motion carried.
- 10.10 Consider Recommendation to Hire Part-Time Program Director for Childcare:** Moved by Knutel, supported by Ehlert, to hire Mrs. Christine Hillman for this position. All Ayes. Motion carried.
- 10.11 Accept Anonymous Donation of (2) Refrigerators to River Valley Elementary:** Moved by Wagner, supported by Knutel, to accept the donation of the two refrigerators, with thanks. All Ayes. Motion carried.
- 10.12 Consider Approval of Request for Overnight Football Camp:** Moved by Wagner, supported by Petro. All Ayes. Motion carried. (German abstained from voting).
- 11.0 Items for Discussion Only:**
- 11.1 Distribute Updated Board of Education Policy Revisions:** Superintendent Schroeder distributed Updated Policies to all Board members.
- 11.2 Distribute Board of Education Policy Revisions for Review:** Superintendent Schroeder distributed Revisions to all Board members.
- 11.3 Discuss Procedure for Mission/Goals etc.:** This issue will be addressed at a future Board Work Session.
- 11.4 Discuss the Electronic Signature required for Payroll and Accounts Payable Checks:** The Board agreed that District Business Manager Cheryl Capiak and Superintendent Schroeder should have the authority to sign all Payroll and Accounts Payable checks.
- 12.0 Hearing of Persons Present:** None.
- 13.0 Adjournment:** Moved by Knutel, supported by Ehlert, for Adjournment at 7:59 P.M. All Ayes, Motion carried.